



Order by 11 December for

FREE HOME DELIVERY
(payment required)

OR

ORDER NOW AND PAY LATER
when you collect from school

Online ordering
portal opens to
place orders
from
**9 November
2017**

To Order Select
Textbooks and
Stationery
and
Chairo Christian
School -
Traralgon
Campus

All orders are to be placed online at
WWW.LAMONTBOOKS.COM.AU

FREE HOME DELIVERY - Payment is required

- **FREE** Home Delivery for orders over \$70 placed **before 11 December 2017**.
- Orders placed **after 11 December 2017** will be charged postage of \$9.50 for orders under \$100 and \$15 for orders over \$100.

SCHOOL COLLECTION— Order Now and Pay Later

- Pre-payment is **RECOMMENDED** - you can choose to **PAY ON COLLECTION AT DROUIN**
- All **pre-paid** school collection orders **not collected** from the Drouin Campus collection will be taken to the Traralgon Campus for distribution to students.
- Order **before 11 December** and receive **FREE processing and handling**
- Order **after 11 December** and a \$5.00 processing and handling fee applies.

SCHOOL COLLECTION DATE:

Tuesday 23rd January 2018: 9.00am - 12.00pm

At the Drouin Campus

Orders **MUST** be placed by **16 January** for school collection

SORRY—NO OVER THE COUNTER SALES IN JANUARY!

WE CAN ASSIST YOU TO PLACE A HOME DELIVERY OR SCHOOL COLLECTION ORDER IN STORE.

ADDITIONAL ORDERING INFORMATION:

PLACING AN ORDER:

- All orders are to be placed online. Go to www.lamontbooks.com.au, select "Textbooks and Stationery" and choose your school from the list. Booklists **cannot** be handed in to school.
- If you require assistance to place an order, we have computers set up at our store and staff who can assist you with placing an order. Please note that if you attend our store during January you will not receive any items on the spot, orders will be delivered and normal delivery charges apply.

PAYMENT OPTIONS:

- **Online payment methods:** PayPal, credit card (Visa or Mastercard only) or direct deposit (see below for instructions)
- **Payment options on the school collection day:** Cash, EFTPOS, credit card (Visa or Mastercard only). You can choose to defer payment until collection when you checkout.
- **Direct deposit:** You **must** include your order number as the payment reference. If you do not, we may be unable to match your payment to your order. This may result in substantial delays.
- We **do not** accept cheques.

DELIVERY INFORMATION:

- You can place orders for multiple students in one transaction provided the delivery address is the same. This minimises postage charges as only one postage charge will be applied to the entire order.
- Orders are sent via Australia Post to your nominated address. If nobody is available to sign for the parcel a card will be left by Australia Post for the parcel to be collected from the Post Office.
- We commence despatching orders as they are received, and as soon as stock becomes available.
- You will receive an email notifying you when your order has been despatched, containing the tracking number of your order.
- If you are going to be away and there will be no one to receive the delivery, please provide the relevant dates that you will be away in the comments section when placing your order and we will do our best to accommodate these requests.
- Occasionally orders may be delivered by our staff. In this case, a card will also be left for you to contact us if no one is available to sign for the parcel.
- Oversized items cannot be delivered. These items will be distributed to students at school.

PRODUCT SUBSTITUTION: If a stationery item is unavailable it may be substituted with an equivalent item of the same or greater value.

BACKORDERED ITEMS:

- **Home Delivery:** If an item is unavailable it may be placed on backorder. Backordered items will be sent out once available at no additional charge. You will receive another email notifying you that a parcel has been sent.
- **School Collection:** If an item is unavailable on the school collection date it will be placed on backorder and delivered to the student at school once it becomes available.

IF YOU MISS THE SCHOOL COLLECTION DATE:

- If you have missed the collection date, your order will be returned to our office the following business day if you have not pre-paid. After that time, you may then attend our office to pay for and collect your order. Pre-paid orders will be taken to the Traralgon Campus for distribution to students.
- Alternatively, you may contact us to arrange for your parcel to be delivered. Delivery charges apply.
- Please note uncollected orders are only held at our office temporarily. If we do not hear from you within two weeks of the missed collection date your order may be cancelled.

REFUNDS:

- Items may be returned for a refund or exchange at any time up to 15 February or two weeks from date of purchase (whichever is later). Items must be in new condition and proof of purchase is required.
- Refunds or exchanges will only be made after this time on items that are faulty, or in other cases at the sole and absolute discretion of Lamont Books.
- Electronic books, digital items, DVD's and calculators are firm sale. **NO** refunds or exchanges are available on these items.

MISSING ITEMS: Any claims must be made within **14 days** of receipt of your order. No claims may be made after this time.

OFFICE HOURS:

- During December our office hours are 8.30am - 4.30pm, Monday - Friday. During January our office hours are 8.30am—5.00 pm, Monday—Friday. We also open some Saturdays in January/February. We are closed on public holidays, and over the Christmas period. Please check our website for current office hours and Christmas closure information.
- The remainder of the year our office hours are 8.30am - 4.00pm, Monday - Friday.
- Office Location: 4/167 Princes Hwy, Hallam. Phone: 8787 1700. Email: textbooks@lamontbooks.com.au

LAMONT BOOKS PTY LTD
Phone: 8787 1700
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ABN 37 053 311 621

LAMONT BOOKS



The official supplier to
Chairo Christian School—Traralgon Campus

Collection date from Chairo Christian School—
Drouin Campus:

Tuesday 23 January: 9.00am to 12.00 noon

PLEASE NOTE **(NEW)** INDICATES NEW BOOK FOR 2018 OR
WORKBOOK

CHAIRO CHRISTIAN SCHOOL TRARALGON CAMPUS PREP 2018 BOOKLIST

This is an information list only. All orders are to be placed online at:

www.lamontbooks.com.au

BOOKS AND STATIONERY

\$12.95	USB Memory Drive 16GB
\$19.95	Headphones TDE Deep Bass with Microphone

* Prices are correct at time of printing but may be subject to change.

www.lamontbooks.com.au